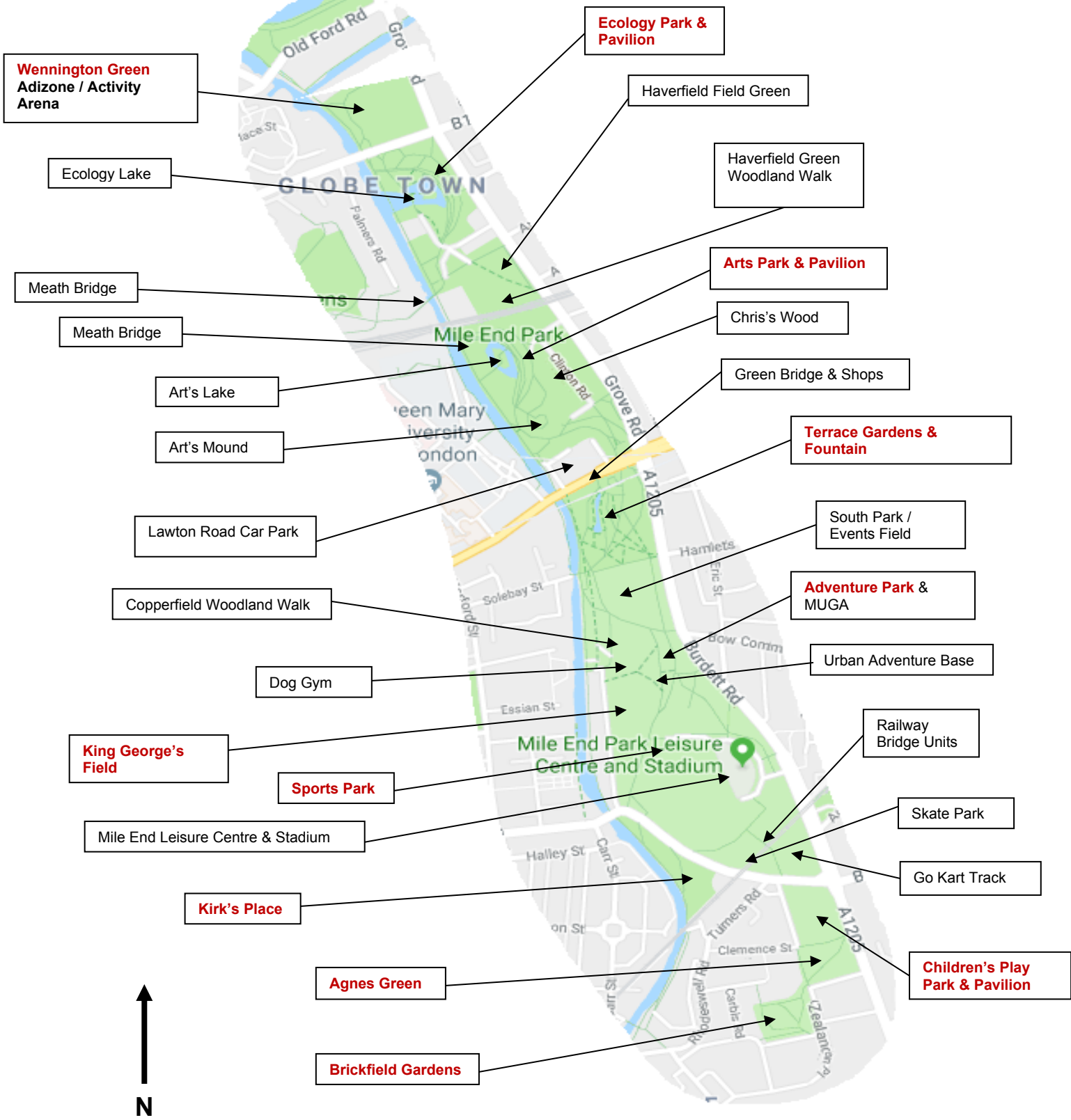


Appendix 2 part 2

5.11 Map showing segmentation (red) and amenities within Park



## **6 A Welcoming Place**

A welcoming place is somewhere that all the community feels able to access and enjoy the amenities and facilities.

### **6.1 Objectives**

To be welcoming the following objectives have been developed for the Park:

- ***It will be managed to ensure a healthy, safe and secure place for all members of the community.***
- ***An inter-departmental approach to proactively reduce anti-social behaviour.***

### **6.2 Accessibility**

The Park is open all day, seven days a week, 365 days a year. Tower Hamlets keeps all gates open to ensure the Park remains inviting. Sightlines are maintained by the grounds maintenance teams and surrounding meadows are kept low or back from paths to improve views to ensure that all areas of the Park are visible. This assists in not only the reduction of ASB but also enhances the feeling of a secure environment. Vehicle access is restricted to service providers and grounds maintenance teams.

Facilities such as playgrounds, wildlife areas, picnic areas and churches are close to main gates and paths, allowing quick safe access.

### **6.3 A visible presence**

The Park has the benefit of regular visits and inspections by a range of Council officers and service providers. Both the grounds maintenance team and cleansing service provider regular visits to the Park along with officers from both the Clean and Green and the Arts Parks and Events section. This is in addition to regular patrols from both local Safer Neighbourhood Teams and Tower Hamlets Enforcement Officers. All the Community Park and Play Rangers are uniformed and easily identifiable which creates a feeling of security within the Park.

### **6.4 Community Park Rangers**

The role of the Community Park Rangers is key to a positive visitor experience – please see section 5.3 for details.

### **6.5 Signage**

Interpretation, historical, educational and navigation signage are installed throughout the stretch of the Park. Please see sections 8.3 and 8.4 for details.

## 7 A Healthy, Safe and Secure Place

A healthy, safe and secure place is one that promotes healthy living and exercise. It is a place where everyone may feel safe and secure.

### 7.1 Objectives

To be a healthy, safe and secure place, the following are applied at Mile End Park:

- ***It will be managed to ensure the personal safety and wellbeing of all Park users is given the highest priority.***
- ***It will be promoted as a place for physical activity, including play, sports and exercise, as well as for promoting mental wellbeing and social confidence.***
- ***Ensure play areas are inspected daily, monthly and annually by Community Park and Play Rangers, Parks Officers and externally by qualified RPII inspectors.***

The Borough is committed to promoting the health, safety and welfare of all employees and of the public who come into contact with its premises and services. It is the policy of the Directorate to develop a positive health and safety culture throughout the organisation based on the belief that good safety is good business.

### 7.2 Play Equipment

Since November 2016 The Mile End Park Rangers and Play Workers jointly with the Victoria Park Team have adopted a new way of monitoring play equipment by the use of technology. Through a series of phases the Park has implemented the use of a play app using Samsung tablets. Although this method is still in its progressive stages, it has proven to be more reliable, effective and accurate than previous paper recording systems.

In addition to the daily visuals, monthly operational inspections are carried out within the Park by qualified officers, together with annual independent assessment carried out by ROPSA (Royal Society for the Prevention of Accidents).

Risk Assessments for the Park, children's play area and any events in parks are reviewed annually. These are checked by the Parks Management who also take responsibility for ensuring that any resulting actions are monitored and carried out to the required timescales. The service has trained operational play inspectors and all training for Play Workers and Community Park Rangers is refreshed on an annual basis.

### 7.3 Security

The service is currently undergoing a mini restructure, and an integral change from this is the amalgamation of the Play and Rangers teams based in the Mile End Park and to jointly monitor the Park and deliver activities and events. Both teams are responsible for the safety and enjoyment of the Park users and will encourage the Park bylaws to be up held. All Play and Ranger staff wear high visible uniforms allowing easy identification from a distance. Park personnel are the point at which members of the public can voice their concerns, get information about what is happening in the Park or can give general feedback whilst carrying out their general day to day duties.

Graffiti removal occurs each morning, so that the perpetrators of the graffiti get bored, as their work cannot last for more than a few hours and always less than 24 hours. This has proved very successful in deterring graffiti although it has attracted major attacks from gangs outside the area who presumably see it as a challenge.

All team members undergo DBS checks.

In their role as the visible presence of the Park the teams organise, publicise and lead a range of guided walks as part of an annual programme of events that will encourage more and wider use of the Park as well as ensure that Park byelaws are enforced.

#### **7.4 Tower Hamlets Police and Community Safety**

The policing of the Park comes under the authority of the Tower Hamlets Metropolitan Police Service. As well as officers attending parks in response to emergencies or special operations, a local policing initiative is in place within London to increase safety and perceptions of the public realm, including parks, known as 'Safer Neighbourhoods', based around electoral wards with officers having local knowledge.

Working alongside the Police is the Safer Community service, a division of the Council tasked with delivering the Tower Hamlets Safer Communities Strategy to reduce crime, improve quality of life and help to make the borough a safer place. The Safer Neighbourhoods Team, the Council's Parks Team and Safer Communities share intelligence and information not just on antisocial issues but also on more positive ones and support each other to help 'design out crime' or respond quickly to vandalism or damage. There is also a dedicated Tower Hamlets Enforcement Team who patrol parks in the borough on a programmed basis.

CCTV cameras are in operation through the centre of the Park and also in the Children's Play Park. The cameras are monitored from a control room that is linked to the local police station. Cameras are also in operation on the outside of the Park at either side of the Green Bridge.

Lighting in the form of lampposts is located along the spinal path, the towpath, and at crossover points on major routes. These are particularly important as the Park boasts unfettered access around the clock seven days a week throughout the year. The lighting in the Park has been enhanced with the addition of new lights and the replacement of some lights with stronger outputs.

Police liaison occurs between the Parks Officers and the local Police. Officers on police horses continue to be regularly seen patrolling the Park.

#### **7.5 Tower Hamlets Parks & Open Spaces Byelaws**

The Park is covered by a set of 'local laws' specific to Tower Hamlets Council's parks and open spaces, which are known as the 'Tower Hamlets Parks and Open Spaces Byelaws'. Byelaws are designed to encourage, regulate and manage the proper use of the all parks and open spaces. The Park is also covered by other laws not mentioned in the byelaws. This includes drinking alcohol, dog control and graffiti; there are other powers available to the Council and Police to take action or deal with offences, including being drunk, disorderly or aggressive. The Byelaws can be enforced by any officer of the Council, including the Tower Hamlets Enforcement Officers, and the Police. The first objective is to inform and educate, so that an offence is not committed or not repeated.

The new Byelaws came into force on 2013 and replace an older set of byelaws which dated back to 1932. The new byelaws reflect the different ways open spaces are now used, and are easier for people to understand and the council to enforce. The byelaws cover aspects such as open fires, cycling, and the protection of wildlife.

[http://www.towerhamlets.gov.uk/lgnl/leisure\\_and\\_culture/parks\\_and\\_open\\_spaces.aspx](http://www.towerhamlets.gov.uk/lgnl/leisure_and_culture/parks_and_open_spaces.aspx)

#### **7.6 Dog Control**

The Parks Byelaws do not mention dogs as they are supplemental to existing law.

Under the Dogs (Fouling of Land) Act 1996 LBTH Animal Wardens, Tower Hamlets Enforcement Officers and the Police have powers to fine any persons allowing a dog under


their control to foul and not dispose of the waste within any of the Borough's public open spaces.

The Clean Neighbourhoods and Environment Act 2005 replaces powers made under the Dogs (Fouling of Land) Act and allow councils to introduce dog control Orders. Whilst covering fouling by dogs these orders can also cover dog-related offences such as not exercising dogs within play areas and ornamental gardens, keeping dogs on leads within recognised locations and setting a limit on the number of dogs any person is permitted to exercise within any given park or open space.

### **7.7 Risk Reduction and Management**

Towers Hamlets Parks Team, Green Team staff and users of the Park play a key role in the management and reduction of risk. Prior to the commencement of all maintenance activities the Parks team carry out site specific risk assessments and undertake visual playground inspections. All maintenance staff are equipped with a smartphone device making real time reporting of hazards faster and more effective. The Ranger Service, Enforcement Teams and officers from both Arts, Parks, and Events section and the Clean and Green section play a key role in monitoring and recording inspection data to ensure risks to both staff and members of the public is reduced. In addition to this, the Park has been equipped with QR readers which allow residents and visitors to the Park to report hazards or any other issues directly to the maintenance teams using a smartphone device.



Tower Hamlets Council has an application 'Find it Fix it Love it' (FiFiLi) which allows residents to report any issue within the borough or promote something they like. A photograph can be taken and sent directly to the correct department which enables faster and more effective response times.



**Find it Fix it Love it**

FiFiLi the Swiss army knife of applications for Tower Hamlets residents and visitors alike.  
See something in the Borough you love and think everyone should know about?  
Come across something that needs fixing and want someone to do something about it?

Download FiFiLi at;

## 8 Well Maintained and Clean

A well maintained and clean place is one where the highest standards of both horticultural and general maintenance are implemented.

### 8.1 Objectives

To be a well maintained and clean public space, the following objectives have been developed for Mile End Park:

- ***Ensure all infrastructure buildings are maintained to the highest standard.***
- ***Address all litter issues, including graffiti and fly-tipping in the most effective, quick and responsive way.***
- ***Ensure grounds maintenance is managed in the most effective way.***
- ***Ensure all recreation and play areas are inspected and cleansed daily.***

### 8.2 Grounds Maintenance

This had previously been subject to competitive tendering since the 1988 Local Government Act with contracted service providers delivering both horticultural maintenance and cleansing services. Since 2013 horticultural maintenance has been directly undertaken by an in-house 'Green Team' run by the Council's Public Realm Department. Cleansing operations are undertaken by the Council's Cleansing contractor, Veolia. This arrangement has been developed to ensure that high quality, efficient and effective services are delivered.

Monitoring of the standards are conducted bi-weekly by the Parks Officers and the Green Team, standards include grass cutting, weeding, pruning and litter picking, and any failure is brought to the attention of the relevant service provider to remedy. The monitoring officers also certify due payment to the contracted service provider and issue variation orders for additional work. All cleansing functions are monitored in line with NI 195 standards and horticultural activities on an A-C scale.

### 8.3 Litter clearance

The Borough's parks are all designated at Grade C under the Environmental Protection Act 1990. This means that the contractor must maintain a 24-hour response time to remove particular problems such as fly tipping. In addition Green Team officers undertake regular checks and any failure is brought to the attention of the relevant service provider to remedy. The Borough's parks generally score above the designated grade, indeed within the acceptable limit for Grade B sites. The definition of Grade B is "predominantly free of litter or refuse except for small items". The Borough's parks cleansing contractor, Veolia Environmental Services Ltd. picks litter from the grass and shrub beds and empties the litter-bins on a daily basis and sweeps the paths. The collection of leaves in the autumn has been retained as an in-house activity to support the development of on-site composting opportunities.

The Borough's grass sports pitches and Green Flag sites (grass and paved areas) are cleaned of dog faeces once a week, with dog bins emptied daily.

### 8.4 Repairs and graffiti removal

Reactive maintenance works are carried out as and when necessary (making use of measured term contracts where feasible) to make good any health and safety problems on the site. Priority 1 repairs (urgent hazards) are carried out within 24 hours, down to Priority 3 repairs which can take up to one month. Offensive graffiti are treated as Priority 1 repairs and are removed directly by the Veolia staff (Graffiti Team) if possible or reported for urgent removal by contractors. Any reactive maintenance is reported to a range of specialist contractors who respond according to agreed response times. These are, depending on critical impact on the safe and effective working of the park and the protection of the staff

and public, immediately, same working day, within 24 hours, within 48 hours or as planned work for longer time periods.

Any building and structural defects found by any member of the public can also be reported through its Customer Call Centre on 020 7364 5000, or by email to parks@towerhamlets.gov.uk.

### **8.5 Park furniture**

Seating is maintained and kept in good repair and an annual visual check is carried out each January so that all repairs can be completed by Easter. More seats of the tubular steel design will be added where seating is considered to be sparse. As the particular design costs £1,000.00 per seat it is only possible to add one or two seats a year unless a previously unidentified source of funding becomes available.

Examples of earlier styles of seating that do not conform to the corporate image of the Park have now been removed. The two types of seat provided are stainless steel tubular for paths and chunky wooden for setting in grass.

The Park has also benefitted from the installation of natural seating. This has proven successful in terms of its usage, cost-effectiveness, maintenance and sustainability.

General day to day repairs are dealt with in one of three ways:

- 1) *Small repairs e.g. blocked sinks/ urinals, loose nuts, screws etc. are dealt with by the Rangers.*
- 2) *Routine repairs that fall outside the scope of the Rangers are passed on by the Rangers directly to local contractors who carry out most of the Council's repair e.g. water leaks or fence repairs.*
- 3) *Finally, major repairs e.g. boiler replacement is passed to the Council's Buildings and Construction team to be managed by their clerk of works.*

Play equipment is repaired by the manufacturer/supplier other than routine replacements e.g. swing chains, which are carried out by the Rangers.

### **8.6 Cleanliness**

Tower Hamlets Council places significant emphasis on maintaining a high level of cleanliness at the Park including keeping the site free of litter, fly tipping and dog waste. Normally all enquiries and complaints about cleanliness or nuisance at open spaces are made via the details provided in 6.3.

### **8.7 Park lighting and CCTV**

The Borough's Street Environment Department and the Safer Communities Services manage the lighting and CCTV across a number of park sites. The lighting and CCTV have helped to reduce crime and fear of crime within the Park. The local police have indicated that the level of incidents within the Park has diminished.

The Borough's Street Environment Department manages the budgets for all park lighting since they take care of all public lighting for the authority.

### **8.8 Financial Allocation**

The Park has been designed specifically to reduce the amount of maintenance necessary in a bid to be a sustainable Park. The various sources of revenue described previously are used to ensure the ongoing sustainability of the various projects within the Park. The annual grounds maintenance budget is £180,000, which is mostly expended via services provided by the in house Green Team.

## 9 A Sustainable Park

A sustainable park is one where all attention is given to green principles, using recycled materials, ensuring that biodiversity is enhanced and protected.

### 9.1 Objectives

To be a sustainable place, the following objectives have been developed for Mile End Park:

- ***To improve the environmental sustainability within all Parks and Open Spaces.***
- ***Increase the use of sustainable materials within the Park.***
- ***To extend the service's corporate volunteer programme for the site to help maintain horticultural standards.***

### 9.2 Quality Audit – Green Flag Awards

The Park is regularly monitored by the Council Officers from the Green Team, the Parks Team, and other Council teams such as the Tower Hamlets Enforcement Officers.

Under the latest service re-structure the Parks service was amalgamated with the Arts and Events Service to become the Council's Arts, Parks and Events Service. Under this new restructure officers from the Arts and Events Team monitor and inspect the Park during events and also while hosting activities.

The overall quality of the Park is monitored through the annual Green Flag Awards scheme. The Green Flag Awards scheme is a national standard for parks and green spaces and provides a benchmark against which excellence and provision of high quality landscapes are measured. The annual awards play an important role in ensuring the continuing quality of the parks, provision for community and visitors, developing the environment standards.

The process for Green Flag Judging involves an in depth review of Park Management Plans prior to a site visit. Each visit is written up into a summary and includes an overall score for the Park out of a total 100. General comments relating to each assessment criteria are included highlighting any particular issues as well as acknowledging where positive management action, projects or initiatives have occurred.

Parks are assessed against the criteria described in section 1 and which form the basis of the majority of this Management Plan:

- ***A Welcoming Place***
- ***Health, Safety and Security***
- ***Maintenance of Equipment, Buildings and Landscape***
- ***Litter Cleanliness and Vandalism***
- ***Environmental Sustainability***
- ***Conservation Heritage and Nature***
- ***Community Involvement***
- ***Marketing***

In 2015-16, a record nine parks in the Borough successfully reached Green Flag Standard, and in addition, a further three contracted parks under service level agreement achieved this status also. Mile End Park has been awarded this status every year since 2004.

### 9.3 Carbon Management Plan

Government estimates from 2006 indicated that some 2,348,000 tonnes of CO<sub>2</sub> were emitted in Tower Hamlets - just over 11 tonnes per head - the second highest emitting borough in London. Most of this (65%) comes from the commercial and industrial sector,



with 18% from housing and 17% from transport. Targets have been set to reduce these CO2 emissions. To achieve these targets all sectors of the community have a part to play by reducing consumption of gas, electricity, petrol and diesel.

The Council began working with the Carbon Trust in June 2008 in Phase 6 of the Local Authority Carbon Management (LACM) Programme. The primary focus of the work is to reduce emissions under the control of the local authority such as buildings, vehicle fleets, street lighting and landfill sites, but takes into account the work of our third sector partners and contractors, such as Veolia. One of the outputs of the Programme was the production of a Carbon Management Plan. This was adopted by Cabinet on 8<sup>th</sup> April 2009. Parks and Open Spaces have actively fed into this plan and have identified savings to be made from improvements to park buildings reductions in contractor's mileage and investment in new, more efficient vehicles and plant.

The Carbon Management Plan commits the Council to a 60% reduction in CO2 emissions by 2020 (on 2007 levels). The Carbon Management Plan can be found here:

[http://www.towerhamlets.gov.uk/lgnl/environment\\_and\\_planning/sustainability/carbon\\_reduction.aspx](http://www.towerhamlets.gov.uk/lgnl/environment_and_planning/sustainability/carbon_reduction.aspx)

#### **9.4 Grass maintenance**

In its original condition the Park was mostly comprised of short mown grass that was incredibly species poor, a condition that was also reflected in the number of species of wildlife that could be seen. Areas not covered in short grass were mostly covered in tarmac or used for fly tipping. In 2004, monitoring of some invertebrates took place in the Park to provide a baseline against which to measure progress of the ecological policy.

The grass along the main road is mostly kept short whilst large areas of the interior and all slopes are managed as meadowland. A one-metre strip of short mown grass flanks all the paths in the Park and a two-metre strip of unmown grass surrounds all areas of copse and scrub to form a buffer zone and to increase species biodiversity. This course of action prevents indiscriminate pedestrian trampling but does allow areas for picnicking, sunbathing etc..

The replacement of the strict mowing regime with a meadow management plan has not only given a huge boost in terms of biodiversity, but also slightly reduces the annual cost of mowing.

All wood felled on the site is either left in situ to decompose or is taken to the long grass areas where the benefit to wildlife derived from the decomposing wood is greatest. Wood felled at other sites is also welcomed in the Park as are bark chippings which are used for footpaths and to create a forest floor habitat amongst groups of trees. The only exception to this policy is if the trees are diseased and the arborist recommends removal and burning.

#### **9.5 Planting**

50,000 bulbs were planted each year for a period of 10 years starting in 2005. Volunteers from Canary Wharf and the city planted almost 500,000 bulbs and it is estimated that between 2005 and 2015 in total we have planted in the region of 950,000 bulbs in the Park. Bulbs have been introduced each autumn in large drifts to bring a more horticultural flavour to the Park. A continual band of snowdrops along front edge of the Park has been extended each year and now heralds the spring to the casual passer-by along the complete length of the Park. At the Silver Birch Grove a large drift of Chionodoxa, Scilla, Anemone, and Bluebell was planted by volunteers and these continue to be added to provide a carpet beneath the trees from February to May.

## 9.6 Tree Strategy

The trees are mainly relatively young and there are few that can truly be called mature. Due to the thin topsoil and the planting of larger specimens, establishment has become an issue. However, the Park seems to have been over planted, so currently trees that do not survive are not automatically replaced.

The larger trees, mostly London Plane, are pruned on a four-year rotation to prevent encroachment onto the road which is used by double decker buses.

Many of the trees are planted on thin soils or, in the case of the Green Bridge, in large containers. For this reason it is important for all the trees to be routinely checked for drought intolerance and to irrigate as necessary. In 2012 a programme was implemented in having very small whips on the Bridge with water availability to determine the root growth, and so the eventual height of the trees, and to plant with drought tolerant species, including gorse.

An annual inspection of the trees informs a programme of restorative/remedial pruning, and in order to prevent an aging tree stock, some whips are planted each year at various points throughout the Park.

Shrubs are planted throughout the Park and are pruned to retain their natural habit, flowering and fruiting characteristics. Borders are lightly forked annually and compost added where available. Borders are kept in a weed free condition. Where overcrowding occurs, shrubs are removed as part of the winter work programme.

Our trees are surveyed on a regular basis and the information recorded digitally on the Borough's geographic information system, using "Ezytreev" software. 24,559 trees (including small ones and some large shrubs such as holly and yew specimens) were for this site in 2010 (this is not inclusive of approximately 30,000 whips planted on top of the Green Bridge and also the new orchard whips in the playground). The system holds detailed information on individual trees, their condition, and maintenance history. The survey information is regularly updated. Surveyors undertake risk assessments and provide individual recommendations for any works needed and the frequency of re-inspection.

## 9.7 Green Procurement

Procurement is one of the 5 key areas being examined through the emerging Borough Environmental Strategy. In the interim, the purchase and use of materials and supplies from endangered resources, such as peat and peat-based composts, endangered hard wood and tropical species of timber, rocks from Pennine limestone pavements, bulbs and seeds taken from the wild, or products comprising such items are banned. All timbers are to be supplied from sustainable sources and are to accord with the Forest Stewardship Council's guidelines. The Parks and Open Spaces Service will abide by the Council's Environmental Strategy (see Appendix A.12) which was adopted in 2007.

Tower Hamlets was recognised as a Fairtrade borough by the Fairtrade Foundation (see [www.fairtrade.org.uk](http://www.fairtrade.org.uk)) in 2006 and won a London-wide award\* by achieving the following targets:

- *The Council must pass a resolution supporting Fairtrade, and serve Fairtrade coffee and tea at its meetings and in offices and canteens,*
- *A range of Fairtrade products must be readily available in the area's shops and served in local cafés and catering establishments,*
- *Fairtrade products must be used by a number of local work places (estate agents, hairdressers etc.) and community organisations (churches, schools etc.),*
- *The Council must attract popular support for the campaign,*
- *A local Fairtrade steering group must be convened to ensure continued commitment to Fairtrade Town status.*

In January 2013 the Council adopted a set of procurement imperatives designed to support, amongst other things, local purchasing and procurement.

### **9.8 Recycling of green waste, and other waste**

Where possible, fallen or felled timber is left on the ground to increase biodiversity. However when tree works are carried out woodchip/timber are also recycled back into the Park with some timber transported to nearby parks to be used as compost or mulch.

The Parks Team and Green Team aim to develop a number of small scale compost facilities within its parks with the intention to recycle 30-40% of our green waste within a few years. Relatively few parks are suitable for such facilities as three quarters of our sites are less than one hectare in size. A leaf composting trial has established in Victoria Park, followed by a recent site in Bartlett Park. Green waste is currently separated and taken to the local waste transfer station where it is recycled for use elsewhere. 100% of all Green waste is recycled. In addition 100% of leaf collected within autumn is shredded and returned to parks throughout Tower Hamlets

The supply of seasonal bedding plants requires that we collect and recycle plant pots and trays after each use. Where possible we ensure that plants are grown in peat-free compost (with the exception of a tiny percentage of feature plants that will not tolerate peat-free composts) and this is monitored through site visits to the provider nursery and at the time of delivery.

### **9.9 Pesticides and Fertilisers**

The Parks and Open Spaces Service is moving away from chemicals where possible, replacing their use with cultural and manual methods.

- *No blanket application of any herbicide or pesticide is used within any Parks and Open Spaces or playgrounds, on either hard surfaces or on planted areas, except for persistent weeds such as Japanese Knotweed which is chemically treated with a contact herbicide (Glyphosate) at least twice in a season.*
- *Brown tail moth infestations are pruned out and the arising's disposed of. It is many years since the Borough permitted the use of organophosphate pesticides.*
- *Rats and other pests are monitored and outbreaks controlled only as and when necessary.*

Tower Hamlets promotes the use of sustainable methods of weed suppression. The primary method of weed suppression is mulching utilizing leaf mulch recycled from the previous season's leaf fall.

### **9.10 Water Conservation**

There are water access points conveniently located throughout the Park, and also water can be accessed directly from the pavilions. However, the use of mulching and compost on trees and shrubs helps minimise water use. New trees also have mulching or matting around bases, and are only watered when necessary. Wherever possible, trees planted in the Park are low water demand, which combined with proper mulching and aftercare reduces the amount of watering they require to establish.

### **9.11 Building Management**

There are three earth sheltered buildings in the Park, which are the first such publicly owned buildings in the United Kingdom. From the entrance, most of the building is covered with earth and grass and has the appearance of a gentle hillock. A glass front looks out on to the Park allowing a lot of natural light whilst the earth mounding provides insulation for the building. The pavilions are currently being used separately as a children's' pavilion, an arts pavilion and an ecology pavilion.

Similar in style to the pavilions, there are also 8 retail units attached to the Green Bridge which are leased to various retailers. These include Peri Peri Chicken, Costa, Zeera Restaurant, Nandos, Meade's Estate Agent, Starbucks, Cooperative and a donut shop.

The Council also owns some container offices located in the Adventure Park. These container offices were originally brought in to house the Ranger team, however due to alternative office arrangements, these had been let to a neighbouring council service, Urban Adventure Base from the Youth & Community Services.

Adjacent to the Sport Park, there are a number of railway arch units which the Council sublets from Cross Rail to private, community and Council tenants. These are located near the Skate Park and tenants include: Revolution Karting, Council's Urban Adventure Base, Concordia, Somali Integration Team and the Council's Animal Warden team.

Within the Children's Playground in Locksley Street, there is a small cafeteria unit owned by the Council and is currently under light repairs in preparation for a new tender.

All health and safety checks and building compliance checks are the responsibility of the tenants, or the Council, where management of the building is retained (i.e. the three pavilions).

## 10 Conservation and Heritage

Protecting conservation and heritage means ensuring that both the natural and historical assets of the Park are valued and enhanced, that information is provided to the public about the biology, biodiversity and history of the site.

### 10.1 Objectives

To be a conservation and heritage flagship, the following objectives will apply at Mile End Park:

- ***The heritage of the Park will be promoted and maintained to ensure that it is fully appreciated.***
- ***To support and develop initiatives in line with the Local Biodiversity Action Plan.***

### 10.2 Background

As a relatively newly constructed Park, little of the physical heritage remains to be conserved. However, there are some smaller elements that give a flavour of former times and these should be conserved and interpreted for the Park visitor.

A plaque just outside the Park on the Railway Bridge on Grove Road commemorates the place that the first V2 bomb landed in London. This has been incorporated into an information panel in the Park to highlight the very real sacrifice made by the people living in this area during the Second World War.



***Located on the railway Arches in Burdett Road, just off Mile End Park Haverfield Green (Ecology Park)***

Two plaques proclaiming the Park as the King George the V Playing Fields are embedded in the gate piers adjacent to Copperfield Road. Interpretation panels refer to the life of King George V and the setting up of the fund for the development of the Park.

A tall brick chimney like structure dominates the area currently known as Kirk's Place and probably dates back to Victorian times. It is, in fact, a listed sewer vent and as well as protection and some restoration it should be interpreted either in its own right or as a longstanding feature of the local skyline. It is managed by the Canals and River Trust.



***Brick Sewer Ventilation Shaft in Kirk's Place***

The Regent's Canal, although strictly speaking not a part of the Park, does have a symbiotic relationship with the Park that should be recognised and celebrated.

An art exhibition evoking the memories of people who had moved to the Mile End area resulted in English Heritage designing two more panels to be sited in the Park describing local history through the memories of the wider community in relation to the locale.

### **10.3 LBTH Local Biodiversity Action Plan 2014-2019**

Tower Hamlets is a densely built-up inner London borough. It nevertheless supports a surprising diversity of wild plants and animals in a range of habitats. These include protected species such as bats and the Black Redstart, and a number of rare invertebrates associated with Brownfield land, such as the Brown-banded Carder Bee and Streaked Bombardier Beetle.

A Local Biodiversity Action Plan (LBAP) for 2014-2019 has been produced by the Tower Hamlets biodiversity partnership, known as 'Tower Habitats'. The partnership includes Tower Hamlets Council, Tower Hamlets Homes, social housing providers, local and London wide voluntary and community groups, businesses and local residents. All of these groups and individuals will be involved in implementation of the LBAP.

The plan identifies priority habitats and species in Tower Hamlets, and sets objectives and, where appropriate, targets for what needs to be done to ensure their conservation. This will inform the implementation of projects and actions by partner organisations. It also provides guidance to developers on the kinds of biodiversity enhancements expected in new

developments. The LBAP does not include detailed actions. These will be developed throughout the five-year duration of the LBAP, and will be entered and reported on in the Biodiversity Action Reporting System (BARS)<sup>1</sup>, a national database set up by the Joint Nature Conservation Committee to monitor biodiversity action across the UK.

<http://www.towerhabitats.org/5/Tower%20Hamlets%20Local%20Biodiversity%20Action%20Plan%202014-19.pdf>

## 11 Community Involvement

Community involvement means offering opportunities for local residents to engage in activities, decision making and learning through the Park.

### 11.1 Objectives

The following objectives have been identified to ensure the Park meets the needs of its users and the local community

- ***The Parks Team support local community groups by accommodating regular groups within the Pavilions to deliver a selection of children's and community programmes.***
- ***Community based activities and events are delivered by the Council and local community groups.***
- ***Work in partnership with the local organisations to ensure the Park is maximised, in relation to its usage and also make input to development.***

### 11.2 Community Involvement

The Parks Team is committed to continuing its community engagement and the relationship it has built between the Park and local people.

Community engagement occurs on different levels from user group meetings to individual volunteering, to providing cookery activities for the children. Events successfully engaging the community include the annual Halloween bash where volunteers from the community give up their Saturday evening to dress up and put on a show. They have written their own scripts, designed their own costumes and entertained the local residents who attend.

### 11.3 The Friends

The key outcome of the community involvement process when the Park was being constructed was the "Friends of Mile End Park" (FOMEPE). In 2010 the Friends took over what had previously been a jointly run event with Parks staff and ran it entirely independently of the Park including the raising of the funding to support the event. The event, "Park Life" was deemed a great success and an example of how the Friends work with and on behalf of the Park. The Friends group continues to deliver the Dog Show and Fair annually in the Haverfield Green which attracts locals and remains a popular element of the annual events programme.

The FOMEPE is an independent local organisation comprising of a group of volunteers who are users of the Park, members from local community groups and local residents who work closely with the Council and play a key role in enhancing and protecting the Mile End Park. The group volunteer their time and get involved in a range of projects such as clean-ups, delivering events, fund raising and contributing to the development of the Park. They act as the Park's eyes and ears, informing the Parks Team of any issues, together with providing critical feedback.

To ensure good engagement and communication, parks officers jointly walk through the Park every quarter with the newly elected FOMEPE chair, John White and members. This gives an opportunity to discuss any issues, developments, updates or projects within the Park.

The Parks Team will continue to support the annual Park Life event, together with the programmed clean-ups and additional events hosted by the Friends group.

For more information on the FOMEPE or for those wishing to get involved visit link:

<http://www.fomepe.org.uk/>



## 1.4 Volunteering

There are three distinct types of volunteer who work in the Park, and these are best described as:

- a) *The corporate volunteer mostly drawn from the institutions in Canary Wharf and the City. These tend to offer one day with a team of volunteers tackling a single project.*
- b) *The organised volunteer, often school groups who will attach themselves to a particular ongoing project under the guidance of another outreach programme.*
- c) *Individual volunteering assisting in the playground and growing zone, helping with various children's activities and workshops.*

There is a range of work and projects that can be found all year round. However, it is important to ensure that specific projects do not exceed the capacity of the volunteer resource and that they see clear results from their efforts. Work should also be of an interesting and diverse nature.



In 2016 the Park benefited from the work of over 1500 corporate and community volunteers. Their accomplishments include the distribution of 80-100 tonnes of woodchips, the creation of woodland walks, development of children growing zones, and array of horticultural management. Through our local partner, East London Business Alliance, this very important asset to the Park has been made possible, which has proven to strengthen year on year. In addition to the labour contributed by the corporate volunteers, the Park also benefits from donations from this scheme which all goes towards the upkeep and maintenance of the Park. In the period 2015-16 the Park received in the region of £20,000 which was invested in planting, installation of natural seats, raised beds and towards supporting children's events.



***Corporate Volunteers from East London Business Alliance, Winter 2017***

### **11.5 Events**

The policy of the Arts and Events Department is to foster community festivals to celebrate diversity and to encourage more small festivals and events and consider larger events as they come forward. The Council prides itself on being the “Festivals Borough”, with more festivals than any other part of London; many of these take place in our parks.

The Arts and Events team help support those wishing to organise events and have various resources which can be downloaded from the Council’s website

<http://www.towerhamletsarts.org.uk/?lang=e&s=38>

### **11.6 Summer Programme**

The Parks Services have delivered small scale events together with various Ranger Time activities. The summer community based events were delivered as a part of the service’s Green Flag site (or potential Green Flag sites) community events calendar and were delivered in partnership with the Council’s Sport Development Team.



***Park Life and Dog Fair, summer 2017***



***Window Box Making, summer 2017***



*Water Festival, summer 2017*



*A Day by the Seaside, summer 2017 (promoting Healthy Living)*

## 12 Marketing and Publicity

The importance of marketing and publicity is to support the other themes, to help make people feel welcome, to promote community involvement, to promote sustainability, and to encourage exercise and healthy living.

### 12.1 Objectives

To promote, publicise and market to the right audience, the following objectives have been devised for the Mile End Park:

- ***Ensure that relevant information and interpretative materials appropriate to the site and its character are produced and distributed.***
- ***Activities and volunteer programme to be promoted to ensure all users and stakeholders have the opportunity to be involved in the Park.***

### 12.2 Press coverage

The public can access information about the Park and its users from the website and via social networks such as Facebook. There is a Mile End Park Facebook page. This could be developed further.

The Borough's website includes several public relations pieces about the Park. These can be found at <http://www.towerhamlets.gov.uk/>

### 12.3 Interpretation

Interpretative panels have been interspersed throughout the Park to allow the casual visitor to explore the full potential of the site. The panels inform and explain what is to be seen in the Park and how the Park contributes to the local history of both the area and its communities. The panels, whilst based in the Park also describe the local heritage of a wider geographic area. Heritage signs have also been introduced on a limited basis to give a flavour of the heritage of the site. These include information on the original Pleasure Garden, the King George V Playing Fields and the local history of the area.

The natural heritage as witnessed in the Park forms an integral aspect of the interpretation strategy. The panels cover basic information about biodiversity and local information about flora and fauna to look out for in the Park. Also included on the panels are more educational facts that link an aspect of the Park to the wider issue and so enhancing a Park visit, for example, the connection of global warming to the earlier hatching of butterflies and the use of early spring bulbs as a pollen source.

More transient, yet more immediate, signs are erected to inform of imminent works. The scale of the works dictates how much in advance the signs are erected. Similar signs inform visitors of activities in the Park, for example, holiday play schemes and up-and-coming events. In all cases these signs have a limited life and are removed promptly.

The Internet is a popular source of information, and therefore it is imperative that information available in the Park is also available to a web audience and the Parks website offers up to date information as well as this Management Plan.

Other panels offer information on healthy walks to be undertaken in the Park. These are headed 'Walk a Mile in Mile End Park' and were originally accompanied by swipe points intended to electronically measure distanced walked. It is believed that this was the first electronic measured mile in a public park anywhere in the world. Due to sustainability, funding and the lack of take up of the scheme, the Parks Team have decided to cease operation. However the panels have been left as they offer a map for the casual Park user to orientate themselves.

## 12.4 Signage

In the Park the cruciform monoliths (X signs) appear at most entrances. The signs are unique and are an immediate signifier that this is an entrance/exit point at Mile End Park. Their unusual design indicates that this is not a traditional Park and each sign has cut out lettering preventing defacing, and indicates the direction of main features. The cruciform monoliths have been specially treated in the paint mix to allow for the easy removal of graffiti without recourse to special chemicals or a sacrificial layer treatment. These were all repaired in 2015. A slogan on the sign welcomes new visitors whilst asking them to be kind to the Park and other Park visitors. Directional signs offer directions within the Park.

During summer of 2015 ten orientation signs were installed across the stretch of the Park. Although there was a need for signage identified from local users, this had been further reiterated by the Green Flag judges some years ago and therefore has been on the Park's wish list as priority. By identifying funds from Section106 it was finally possible to develop and install these signs.



***The 'X' were installed across the Park during the Park's first phase of redevelopment in 2000. The signs were funded by the Millennium commission and act as orientation signs, as well as welcome sign.***



**An example the orientation sign installed throughout the Park. All signs have description of the section of Park in which the signs have been installed. The above sign in particular is located outside the Children's Playground.**

## 12.5 Publicity in literature

Newspaper articles in the local, national and trade press maintain interest in the evolving Park project. They cover various aspects of the Park, encouraging the reader to see a variety of opportunities to the casual visitor. The consistent message to the reader is that the Park can offer something for everyone, and will reward a longer visit.

## 12.6 Publicity with local organisations

Within the Park itself and around the perimeter there are various community organisations with a strong relationship with the Mile End Park. The Parks Service has a close working relationship with local bodies such as the East London Tabernacle Baptist Church, the Mile End Climbing Wall, Revolution Karting, Concordia Community Organisation, Tower Project, and the Somali Integration Team. There are also various Council services based within the Park such as the Sports and Physical Activities Services, the Urban Adventure Base and the Animal Wardens, who all work in partnership to support each other's services.



Banner of key community events displayed across the across the borough, with Mile End Park's 'A Day by the Seaside' advertised on the 16<sup>th</sup> August 2017. The banner is displayed borough wide on railings, parks, events, and also displayed in Ideas Stores, and Children's Centres. The event attracted estimate 3000 attendees, predominantly children.



## 13 Implementing of Management Plan

This management plan is a vehicle for planning and monitoring how to deliver the aims and objectives of the park.

### 13.1 Objectives

To ensure it is well managed, the following objectives exist for Mile End Park:

- ***Manage and maintain the Green Flag Award standard***

### 13.2 Strategic Context

The management of the Park sits within a range of legislative, policy and strategic contexts, many of which have been described in the earlier sections of this Plan. The Council has a Strategic Plan representing the Council's contribution to delivering the borough-wide Community Plan, agreed by the Tower Hamlets Partnership and in particular making Tower Hamlets:

- ***a great place to live***
- ***a prosperous community***
- ***a safe and cohesive community***
- ***a healthy and supportive community.***

And furthering the aims of One Tower Hamlets – a more equal and cohesive borough with strong community leadership.

[http://www.towerhamlets.gov.uk/lgnl/community\\_and\\_living/community\\_plan/strategic\\_plan.aspx](http://www.towerhamlets.gov.uk/lgnl/community_and_living/community_plan/strategic_plan.aspx)

The Tower Hamlets Parks service is also governed by the priorities set out by Mayor John Biggs:

[http://www.towerhamlets.gov.uk/lgnl/council\\_and\\_democracy/the\\_mayor\\_and\\_cabinet/the\\_mayor.aspx](http://www.towerhamlets.gov.uk/lgnl/council_and_democracy/the_mayor_and_cabinet/the_mayor.aspx)

The management of Park utilises the key criteria set out by Green Flag award to ensure effective management within its Parks and Open Spaces. This plan looks at each criterion and sets out what is done and the key aspirations of the Park. The management plan must be compatible with priorities set out by the London Borough of Tower Hamlets, as well the Service Plan for LBTH Parks and Open Spaces, the LBTH Community Plan, and the LBTH Safer Community Strategy.

The Management Plan is an evolving document reviewed annually; the current document generates an previous years Action Plan, together with 5 year aspiration plan (section 14 below).

### 13.3 Monitoring and reviewing the plan

Monitoring frequency varies according to activity - it can be daily, weekly, or less often, depending on the issue or the activity. General progress on the action plan will be monitored quarterly by the Parks Team.

A formal review of the progress of the Plan needs to be undertaken annually flowing from the monitoring processes. The Parks Team will review this plan with the Park aiming for the next review to take place before the end of 2017.

### 13.4 Performance Management

Managing and monitoring the performance of the Park is crucial to the Park's every day running, development and success. One of the most important drivers is the relationship the Parks Team has with the Green Team and its service providers. Ensuring visibility and Parks' presence from the Rangers is also paramount to monitoring and performance.

Below is a list of how performance is monitored:

- *Monthly walks with Green Team, to monitor standards of grounds maintenance*
- *Monthly walks with Veolia to monitor standards of cleaning*
- *Daily routine checks of play equipment's and ancillary items*
- *Daily patrols by the Community Park Rangers*
- *Monthly operational play inspections by senior officers*
- *Quarterly meetings and walks with the Friends Group*
- *Weekly walk by senior officers*
- *Regular programmed walk by the Council's Arboriculture and Tree Officer, and Biodiversity Officer*

From October 2016 onwards the service also aims to implement a new system of conducting play and operational checks via a new play inspection application using hand held tablet devices. This will provide a more effective, efficient and accurate way of recording information and addressing issues relating to play and general ancillaries within the Park.

### **13.5 Service Standards**

In terms of service priorities, LBTH Parks and Open Spaces:

- *Strives to make all parks and open spaces within Tower Hamlets places where people feel safe, secure, and that visiting such green spaces is an enjoyable experience.*
- *Recognises the importance of parks and green spaces as major community assets.*
- *Fully recognises the importance and benefits of parks and open spaces as places for recreation, leisure and play for all communities within Tower Hamlets.*
- *Recognises the importance of the Borough's parks and open spaces and ensures that all of our wide-ranging communities and partners have equal opportunities to use them.*
- *Encourages the historical heritage of many of Tower Hamlets parks and open spaces and works closely with colleagues and partners alike to protect such cultural assets.*
- *Manages and maintains the Borough's parks and open spaces on behalf of the communities we serve.*

### **13.6 Design principles for Tower Hamlets Parks and Open Spaces**

The key landscape design aims for all Tower Hamlets Parks and Open Spaces will inform any future developments in Mile End Park.

- ***Retain the open, green aspect of the Park***
- ***Retain and enhance the main desire lines but avoid criss-crossing the Park with paths***
- ***Enhance the public's feelings of security***
- ***Enhance nature conservation and biodiversity***
- ***Enhance and manage boundary and other planting***
- ***Provide public art features that increase the visual interest and identity of the site and involve the community***
- ***Enhance the attractiveness of the Park***
- ***Establish a positive site identity that is clear from within and outside the Park***
- ***Focus formal design and ensure that this sight line remains open for all time***

All **design** for the Park will be practical and appropriate for its purpose. It should reflect contemporary and reasonably foreseeable needs. It will be sympathetic to the local environment of Victorian and post war housing, and will, over time, seek to lift the quality of

the environment locally with appropriate innovations. Layout and detailed design will address issues of security and fear of crime and seek not to create areas in which crime might take place or in which particular groups could develop dominance of particular facilities. The largest feasible areas of grass should be retained and design should avoid breaking them up into small areas divided by paths.

**Planting design**, including choice of species, will take maintenance into account and seek not to increase the burden of costs overall. It shall comprise mostly native species and those that appeal to wildlife (including those providing winter nectar, berries and shelter). Some planting will be provided with more obvious ornamental and / or cultural appeal. The intention shall be to create as interesting and attractive an environment as feasible and to provide habitats for wildlife.

**Materials** will be in keeping with the feel of the Park, that is to say, simple, robust, durable and vandal-resistant. All materials shall have a low lifetime environmental impact and shall be specified in accordance with the sustainable purchasing policies within this document. Site furniture and railings shall be of classic, contemporary design (i.e. not Victorian or Edwardian) and be made of galvanised mild steel painted black.

**Art** will be used to help establish a clear site identity and will be developed by community involvement (especially of school children). It shall be mindful of security and the need to minimise maintenance.

**Paving** and so on will not be allowed to dominate the landscape, which shall remain substantially green in contrast to the surrounding environment. Paths shall be aligned to reflect the routes people want to use and to provide as stimulating an experience for Park users as possible.

Any future maintenance and “**backroom**” **facilities** will be screened from the Park users and designed for security.

**Signage** shall incorporate the Borough’s current Visual Identity Guidelines, identify who manages the site, give a contact telephone number, and provide guidance on facilities to found in the Park and on behaviour to be expected. Signs must welcome visitors to the Park and avoid lists of dos and don’ts. Signs will be clear for those with sight and language problems, replacing as many words as possible with graphic symbols.



## 14.1 Previous Year's Action Plan & Progress 2017-18

This has been organised in line with the Green Flag Criteria

### Welcoming

Area	Objective	Who	Date of completion	Resources	Notes
AP	Design, develop and install picnic benches in the rear of the Arts Pavilion.	MR	30 Sept 2017	Corporate Challenge	There will be a series of seating installation across the park where needed. <b>Completed.</b>
EP	Second phase of the central reservation gapping across the park.	MR	September 2017	Funding currently being secured for this.	First phase of replanting of the central reservation was carried out in 2013/14. <b>Completed.</b>

### Healthy, Safe and Secure

Area	Objective	Who	Date of completion	Resources	Notes
All	Ensure play areas are inspected daily, monthly and annually by Community Park and Play Rangers, Parks Officers and externally by qualified RPII inspectors.	PS/MR	Ongoing, daily, monthly, annually	Rangers	Implemented well and monitoring with progress. <b>Completed and ongoing.</b>
All	Risk Assessments for the Park, children's play area and any events in parks are reviewed annually.	PS/MR	Ongoing	Rangers Work with Events team regarding events.	These are being revised as necessary. <b>Completed.</b>
All	Effectively address ASB related issues.	PS/MR	Ongoing	Rangers	Increase partnership work with Tower Hamlets Enforcement Officers and Safer Neighbourhood Team. Gather intelligence of ASB and work with partner services to address issues.

					<b>Completed and ongoing</b>
PP	'Our Year in Bloom' initiative relating to the growing zone and cooking session. Deliver 6 related activities and create 'Our Year in Bloom' portfolio for users.	PS/MR	September 2017	Rangers	<b>Completed</b> This is related to the Tower Hamlets in Bloom, London in Bloom and the nationwide Britain in Bloom. Portfolio by 31.8.17
PP	Installation of bamboo fencing along the growing zone fencing.	MR	October 2017	Corporate Volunteers	<b>Completed</b>
PP	Explore avenues to install poly tunnels and a green house in the growing zone.	MR/PS	October 2017	Corporate Volunteers	This has been pushed back for the 2018-19 period due to funding.

## Well Maintained and Clean

Area	Objective	Who	Date of completion	Resources	Notes
AP	Increase storage for the Arts Pavilion, by identifying suitable location and installing a container.	MR	31 March 2017	To be identified.	<b>Completed</b> This will assist the increasing use of the Arts Pavilion and storage to hold furniture has become demanding.
AP	Scoping exercise to overhaul the indoor lighting from halogen to LED lights.	MR/ KW	October 2017	To be identified	<b>Ongoing</b>
EP	Scoping exercise to overhaul the indoor lighting from halogen to LED lights.	MR/ KW	October 2017	To be identified	<b>Ongoing</b>
All	Monitor standards bi-weekly by the Parks Officers and the Green Team, standards include grass cutting, weeding, pruning and litter picking, and any failure is brought	MR / Green Team	Ongoing	Rangers feedback	<b>Ongoing</b>

	to the attention of the relevant service provider to remedy.				
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## Sustainable

Area	Objective	Who	Date of completion	Resources	Notes
AP & EP	Management of aquatic planting in the Ecology and Arts lakes, with a particular focus on reed reduction.	MR	March 2018	Corporate Volunteers/ Specialist Contractor	This has been pushed back for the 2018-19 period due to funding.
EP	Distribution of 100 tonnes of wood chips throughout the various woodland walk areas	MR	31 March 2018	Ushers Corporate Volunteers	<b>completed</b>
EP	Deliver ecology based workshops to 10 schools	MR/ PS	31 Dec 2017	Rangers	<b>Completed</b>

## Conservation and Heritage

Area	Objective	Who	Date of completion	Resources	Notes
AP	Redesigning and restocking of Arts Park beds at the front and rear of the Arts Pavilion, in particular perennial plants to reduce maintenance and regular watering.	MR/ Green Team	30 April 2017	Corporate Volunteers	<b>Completed</b>
EP	Bulb planting of 100 meters naturalised bulbs – possible location King Georges Field.	MR	31 December 2017		Continuation of 10 year commitment to plant 50'000 each year for 10 years (2015 was the last year). <b>Ongoing</b>

All	Organise and deliver corporate volunteer challenge days to estimate of 1500 individuals.	MR	31 March 2018	Corporate Volunteers	<b>Ongoing</b> Work with ELBA through spring and summer 2017.
All	Investment of new DIY gardening tools for the use of corporate and community volunteers.	MR	Summer 2017	Corporate Challenge funding	<b>Ongoing</b> This objective has been taken from last year, with partial investment. Full completion to be expected for 2017 with funding security via corporate challenges.
EP	Undertake some trapping of invertebrates to compare with previous findings	MR	31 March 2018	Collaboration with LBTH Biodiversity Officer	<b>Ongoing</b> Conducted by Edward Milner (contracted Ecologist for park).
All	Ensure trees are surveyed on a annual basis.	MR/KW	31 March 2018	Collaboration with LBTH Trees Officer.	<b>Ongoing</b> The information to be recorded digitally on the Borough's geographic information system, using "Ezytreev" software.

## Community Involvement

Area	Objective	Who	Date of completion	Resources	Notes
AP	Deliver 4 arts related free community events.	MR	31 Aug 2017	To be delivered with the Arts & Events Team.	<b>Completed</b>
PP	Delivering 15 Community and Children's events and activities, with increase in ecology and horticulture related events.	PS/ MR	September 2017	Rangers Victoria Park Team	<b>Completed</b>
PP	Delivery two play lead after school activity weekly. This will be piloted in the summer 2017, and will monitor effectiveness and impact of the sessions.	PS	September 2017	Rangers	<b>Ongoing</b> This will be delivered by the play team, with an aim to attract parents and children after school.



PP	Redesigning of the fire pit in the playground.	MR/PS	October 2017	Corporate Volunteers	Materials from the old fire pit were removed and the area is currently a blank canvas. The new design to incorporate children friendly furniture.  <i>Pushed back to 2018-19 due to funding</i>
All	Amalgamation of Play and Ranger service to better utilise resources and skills to deliver a range of community led activities and events.	AB/SM	June 2017		<i>Completed</i>

## Marketing and Publicity

Area	Objective	Who	Date of completion	Resources	Notes
AP	Work in Partnership with the London in Bloom to host the 50 <sup>th</sup> Anniversary of the London in Bloom Awards in the Arts Pavilion	MR	22 <sup>nd</sup> September 2017		<i>Completed</i> Planning meeting to be arranged to discuss format of the day and set up.

## 14.2 MEP 5 Year Aspiration Plan (2015 – 2020)

The 5 year aspirational plan below is drawn up for 2015 to 2020. Some of the objectives are continuous from previous years and due to its benefits and successes we hope to continue with these objectives, developing and increasing capacity where possible. This will continue to be reviewed annually, and additional objectives may be introduced whilst others may be amended or deleted.

Objective	Who	Date of completion	Notes	Progress
<b>Welcoming</b>				
Increase family friendly areas within the park, i.e. development of picnic areas with minimum one in each section of the park.	MR	Summer 2020	Corporate volunteers	<b>Ongoing</b> A new woodland walk area has been created in Copperfield Road, located south of the park and has proven very successful to date.
<b>Healthy, Safe and Secure</b>				
Improve security within the park by installing CCTV's cameras in all the 3 pavilions.	MR/PS/ KW	Jan 2017		<b>Completed</b>
Installation of street lights in identified areas within the Park in particular south of Park.	MR/KW	31 Dec 2020	Progressive, subject to funding	There are already been LED lighting installed over the Green Bridge, South Park and Haverfield Green.
<b>Well Maintained and Clean</b>				
Plant 500 metres of hedge along railings	MR	31 Dec 2020		100 metres have been planted with mixed hedgerows alongside Wennington Green.
Increase revenue by letting the empty unit in the Green Bridge to retailer.	MR	Achieved in early 2016	Completed, to be monitored	<b>Completed</b> Let out to company called Sugar Cube, which specialise in crepes and beverage.
<b>Sustainable</b>				
Pay and display management within Lawton Road Car Park and towards the end of Haverfield Road.	MR/KW	31 March 2020	There is one more area remaining	<b>Completed in 2016</b> There are two areas of the parks where parking enforcement has been implemented.

<b>Conservation and Heritage</b>				
The park uses average 50-100 tonnes of woodchips for pathways and play areas. intend to create a barrier to section off where woodchips are dropped off to avoid spillage and also effective management and distribution of the woodchips. Over the course of five year we aim to distribute 300-500 tonnes of woodchips across woodland areas and natural pathways.	MR	Ongoing	Monitoring Corporate Volunteers	<p><b>Completed</b> Distributed approx.100 tonnes of woodchip in woodland walk areas during 2015-16.</p> <p>Have installed 40 of habitat piles across the park during 17-18.</p> <p>Aim to distribute a further 50 tonnes of woodchip in woodland walk areas and install additional habitat piles across the park.</p>
Planting of additional 100,000 spring bulbs	MR	31 Dec 2020	Corporate Volunteer Schemes	<p><b>Ongoing</b> 50,000 have been planted manually so far with corporate voluneers.</p> <p>It is estimated that between 2005 and 2015 we have planted in the region of 950,000 bulbs in the Park. This continues on an annual basis.</p>
Distribution of 100 tonnes of crushed concrete in Copperfield Woodland Walk and Haverfield Woodland Walk by April 2018. This will gradually replace any woodchip in woodland walk with aim to use crushed concrete on pathways permanently.	MR	April 2018	Corporate Volunteers	<p><b>Ongoing</b> 80 tonnes has already been distributed in both sites.</p>
<b>Community Involvement</b>				
Develop the service by increasing opportunities for apprentices within the services. Accommodate one apprentice annually, and explore avenues for service related training and qualifications for the placements.	PS/ MR	31 Dec 2020		<p><b>Ongoing</b> Successfully accommodated 1 apprentice each year till 2020. Have accommodated apprentice each year since 2015.</p>
Attract an average of 7500 corporate volunteers into the park over the 5 year period.	MR	31 Dec 2020	Maintain current levels	<p><b>Ongoing</b> Have accommodated estimate 4500 to date. Have been achieving average of 1500 per year on average.</p>

Deliver 30 community events within the park delivery by the service.	MR/ PS	31 Dec 2020	15 events planned for 2017	Since 2015, averages of 5 large scale events have been delivered each year throughout the park.
<b>Marketing and Publicity</b>				
Installation of information and interpretation on signs, displaying additional horticultural, wildlife and historical information.	MR/KW	31 Dec 2020		<b>Completed</b> Installation to be completed by June 2017.
Revision of Mile End Park section on Council website.	Parks Team	April 2019	Due to staff resources this has been delayed.	This will include promotional material, park information, contact details, etc of the park.

## Appendices

### Appendix A1

#### List of outstanding scheduled activities from the New Year till end of financial year 2018

Date	Activity	Location
<b>2018 Schedule of activities</b>		
1st January Mon	Stay & Play (music, singing & soft play)	Mile End Children's Play Pavilion
2nd January Tues	Stay & Play (messy play)	Mile End Children's Play Pavilion
3rd January Wed	Stay & Play (arts & crafts)	Mile End Children's Play Pavilion
5th January Fri	Stay & Play (soft play & role play)	Mile End Children's Play Pavilion
8th January Mon	Stay & Play (music, singing & soft play)	Mile End Children's Play Pavilion
9th January Tues	Stay & Play (messy play)	Mile End Children's Play Pavilion
10th January Wed	Stay & Play (arts & crafts)	Mile End Children's Play Pavilion
12th January Fri	Stay & Play (soft play & role play)	Mile End Children's Play Pavilion
15th January Mon	Stay & Play (music, singing & soft play)	Mile End Children's Play Pavilion
16th January Tues	Stay & Play (messy play)	Mile End Children's Play Pavilion
17th January Wed	Stay & Play (arts & crafts)	Mile End Children's Play Pavilion
19th January Fri	Stay & Play (soft play & role play)	Mile End Children's Play Pavilion
22nd January Mon	Stay & Play ((music, singing & soft play)	Mile End Children's Play Pavilion
23rd January Tues	Stay & Play (messy play)	Mile End Children's Play Pavilion
24th January Wed	Stay & Play (arts & crafts)	Mile End Children's Play Pavilion
26th January Fri	Stay & Play (soft play & role play)	Mile End Children's Play Pavilion

29th January Mon	Stay & Play (music, singing & soft play)	Mile End Children's Play Pavilion
30th January Tues	Stay & Play (music, singing & soft play)	Mile End Children's Play Pavilion
31st January Wed	Stay & Play (arts & crafts)	Mile End Children's Play Pavilion
2nd February Fri	Stay & Play (soft play & role play)	Mile End Children's Play Pavilion
5th February Mon	Stay & Play (music, singing & soft play)	Mile End Children's Play Pavilion
6th February Tues	Stay & Play (messy play)	Mile End Children's Play Pavilion
7th February Wed	Stay & Play (arts & crafts)	Mile End Children's Play Pavilion
9th February Fri	Stay & Play (soft play & role play)	Mile End Children's Play Pavilion
12th February Mon	Stay & Play (music, singing & soft play)	Mile End Children's Play Pavilion
13th February Tues	Stay & Play (messy play)	Mile End Children's Play Pavilion
14th February Wed	Stay & Play (arts & crafts)	Mile End Children's Play Pavilion
15th February Thursday	Consultation event for families Bartlett Pk.	Mile End Children's Play Pavilion
16th February Fri	Stay & Play (soft play & role play)	Mile End Children's Play Pavilion
19th February Mon	Stay & Play (music, singing & soft play)	Mile End Children's Play Pavilion
20th February Tues	Stay & Play (messy play)	Mile End Children's Play Pavilion
21st February Wed	Stay & Play (arts & crafts)	Mile End Children's Play Pavilion
23rd February Fri	Stay & Play (soft play & role play)	Mile End Children's Play Pavilion
26th February Mon	Stay & Play (music, singing & soft play)	Mile End Children's Play Pavilion
27th February Tues	Stay & Play (messy play)	Mile End Children's Play Pavilion
28th February Wed	Stay & Play (arts & crafts)	Mile End Children's Play Pavilion
2nd March Fri	Stay & Play (soft play & role play)	Mile End Children's Play Pavilion
5th March Mon	Stay & Play (music, singing & soft play)	Mile End Children's Play Pavilion
6th March Tues	Stay & Play (messy play)	Mile End Children's Play Pavilion
7th March Wed	Stay & Play (arts & crafts)	Mile End Children's Play Pavilion

9th March Fri	Stay & Play (soft play & role play)	Mile End Children's Play Pavilion
12th March Mon	Stay & Play (music, singing & soft play)	Mile End Children's Play Pavilion
13th March Tues	Stay & Play (messy play)	Mile End Children's Play Pavilion
14th March Wed	Stay & Play (arts & crafts)	Mile End Children's Play Pavilion
16th March Fri	Stay & Play (soft play & role play)	Mile End Children's Play Pavilion
19th March Mon	Stay & Play (music, singing & soft play)	Mile End Children's Play Pavilion
20th March Tues	Stay & Play (messy play)	Mile End Children's Play Pavilion
21st March Wed	Stay & Play (arts & crafts)	Mile End Children's Play Pavilion
23rd March Fri	Stay & Play (soft play & role play)	Mile End Children's Play Pavilion
26th March Mon	Stay & Play (music, singing & soft play)	Mile End Children's Play Pavilion
27th March Tues	Stay & Play (messy play)	Mile End Children's Play Pavilion
28th March Wed	Stay & Play (arts & crafts)	Mile End Children's Play Pavilion
30th March Fri	Stay & Play (soft play & role play)	Mile End Children's Play Pavilion

## Appendix A2 Table of content illustrating different events and activities and attendances

Date	Events / Activities	Total Number	Stay and Play	MEP Activity	Events MEP	Corp Vols
3rd Apr	Stay and play	100	100			
11th Apr	Easter Arts & Crafts	200		200		
Apr	World War 1	35				
16th Apr	Easter Egg Hunt	120		120		
19th Apr	Wild Flower Window Box	150		150		
10th Apr	Stay & Play	119	119			
17th Apr	Stay & Play	124	124			
24th Apr	Stay & Play	116	116			
1st May	Stay & Play	134	134			
4th May	Lloyds Corp Vols	55				55
5th May	Stay & Play	107	107			
8th May	Stay & Play	105	105			
12th May	XL Catlin Corp Vols	50				50
16th May	Stay & Play	117	117			
22nd May	Stay & Play	101	101			
29th May	Stay & Play	121	121			
30st May	Window Box Workshop	100		100		
31st May	Citi Corp Vols	100				100
6th June	Soc Gen Corp Vols	100				100
9th June	AON Corp Vols	77				77
10th June	Citi Corp Vols	50				50
12th June	Stay & Play	100	100			
13th June	Soc Gen Corp Vols	15				15
14th June	Soc Gen Corp Vols	15				15
15th June	Soc Gen Corp Vols	15				15
19th June	Stay & Play	120	120			
20th June	Morgan Stanley Corp Vols	100				100
26th June	Stay & Play	112	112			
28th June	Morgan Stanley Corp Vols	100				100
3rd Jul	Stay & Play	116	116			
7th Jul	JP Morgan Corp Vols	80				80
9th Jul	Park Life: Community Fair & Dog Show	314			314	
10th Jul	Stay & Play	108	108			
11th Jul	Soc Gen Corp Vols	20				20
14th Jul	HSBC Corp Vols	107				107



<b>Date</b>	<b>Events / Activities</b>	<b>Total Number</b>	<b>Stay and Play</b>	<b>MEP Activity</b>	<b>Events MEP</b>	<b>Corp Vols</b>
17th Jul	Stay & Play	113	113			
21st Jul	Alexia Memorial Event	60			60	
24th Jul	Stay & Play	105	105			
24th Jul	Arts & Crafts "Mask Making"	170		170		
28th Jul	Arts & Crafts "Make your own Summer Post Cards"	200		200		
29th Jul	S&P Global Corp Vols	20				20
30th Jul	Stay & Play	142	142			
2nd Aug	Water Festival	236			236	
7th Aug	Stay & Play	124	124			
7th Aug	Baking Session	131		131		
9th Aug	Lloyds Corp Vols	20				20
9th Aug	Cardboard City	40			40	
10th Aug	UBS Corp Vols	97				97
11th Aug	Ecology Workshop	113		113		
14th Aug	Stay & Play	100	100			
14th Aug	Bird Box Feeders & Boxes	180		180		
16th Aug	A day by the seaside	2,216			2,216	
17th Aug	Art Workshop	110		110		
21st Aug	Stay & Play	118	118			
21st Aug	Pizza making workshop	150		150		
23rd Aug	Sporting Carnival	1,700				
28th Aug	Stay & Play	127	127			
31st Aug	Clyde & Co Corp Vols	50				50
1st Sept	Arts & Crafts "Wind Chime"	80		80		
4th Sept	Stay & Play	112	112			
11th Sept	Stay & Play	110	110			
18th Sept	Stay & Play	112	112			

Date	Events / Activities	Total Number	Stay and Play	MEP Activity	Events MEP	Corp Vols
20th Sept	Soc Gen Corp Vols	30				30
25th Sept	Stay & Play	101	101			
26th Sept	Beazley Corp Vols	40				40
27th Sept	Expedia Corp Vols	130				130
22nd Sept	London in Bloom	300				
Sept	World War 1	45				
3rd Oct	Stay & Play	110	110			
6th Oct	UBS Corp Vols	40				40
9th Oct	Stay & Play	100	100			
16th Oct	Stay & Play	104	104			
24th Oct	Soup Day	113		113		
25th Oct	Teeny Halloweenie	316		316		
26th Oct	Winter Window Box	144		144		
27th Oct	Pumpkin Carving & Arts & Crafts	191		191		
30th Oct	Stay & Play	102	102			
6th Nov	Stay & Play	69	69			
13th Nov	Stay & Play	74	74			
15th Nov	ELBA Corp Vols	30				30
21st Nov	Nomura Corp Vols	15				15
<b>Total Attendance</b>		<b>12,293</b>	<b>3,523</b>	<b>2,468</b>	<b>2,866</b>	<b>1,456</b>
<b>Events Total</b>		<b>81</b>	<b>31</b>	<b>14</b>	<b>5</b>	<b>24</b>

## Appendix A3 Events in Mile End Park 2018-19 – All events after summer holidays to be confirmed

### ***Easter Holidays***

*30<sup>th</sup> March to 13<sup>th</sup> April 2018*

<b>Month/Date</b>	<b>Activity</b>	<b>Location</b>	<b>Time</b>	<b>Contact</b>
End of March (date to be confirmed)	<p><b>Arts and Crafts “Mother’s Day Card Making”</b>                      Come and join the Park’s team for a creative adventure in arts and Crafts creating and designing your own Mother’s day Card. Bring your creativity, we’ll provide the materials!  <b>No need to book</b>  <b>Email <a href="mailto:parks@towerhamlets.gov.uk">parks@towerhamlets.gov.uk</a></b></p>	Mile End Children’s Park Locksley street E14 7EJ	12pm-3pm	Paul Sammut 02073644147
Easter period (date to be confirmed)	<p><b>Easter arts and crafts</b>                      Come and join the Park’s team for a creative adventure in arts and Crafts. Bring your creativity, we’ll provide the materials  <b>No need to book</b>  <b>Email <a href="mailto:parks@towerhamlets.gov.uk">parks@towerhamlets.gov.uk</a></b></p>	Mile End Children’s Park Locksley street E14 7EJ	12pm-3pm	Paul Sammut 02073644147
Easter period (date to be confirmed)	<p><b>Easter Egg Hunt</b>                      Egg hunting from 1pm to 3pm or until the last token is found. Search the sand pit for tokens which can be Exchanged for Easter Eggs.  <b>No need to book</b>  <b>Email <a href="mailto:parks@towerhamlets.gov.uk">parks@towerhamlets.gov.uk</a></b></p>	Mile End Children’s Park Locksley street E14 7EJ	1pm to 3pm	Paul Sammut 02073644147

Last week of April (date to be confirmed)	<b>Wild Flower Window Box</b> Come along and help green great Britain for wild life and create your very own wild flower window box, we 'll provide the materials <b>Spaces are limited – To book a place please contact 02073644147 or email <a href="mailto:parks@towerhamlets.gov.uk">parks@towerhamlets.gov.uk</a></b>	Mile End Children’s Park Locksley street E14 7EJ	12pm-3pm	Paul Sammut 02073644147
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**May Half Term**  
28<sup>th</sup> May to 1<sup>st</sup> June 2018

Month/Date	Activity	Location	Time	Contact
Last week of May (date to be confirmed)	<b>Window Box Workshop</b> Bring your family along for a day of window box making. Make your very own Floral, Herbal or A Red Fruit (Tomato and Strawberry) Box. A lovely DIY family fun, home window decoration that you can take home and be proud of. <b>Spaces are limited – To book a place please contact 02073644147 or email <a href="mailto:parks@towerhamlets.gov.uk">parks@towerhamlets.gov.uk</a></b>	Mile End Children’s Park Locksley street E14 7EJ	12pm-3pm	Paul Sammut 02073644147
Mid-June (date to be confirmed)	<b>Arts and Crafts “Father’s Day Card Making</b> Come and join the Park’s team for a creative adventure in arts and Crafts creating and designing your own Father’s day Card. Bring your creativity, we’ll provide the materials <b>No need to book email <a href="mailto:parks@towerhamlets.gov.uk">parks@towerhamlets.gov.uk</a> for more information</b>	Mile End Children’s Park Locksley street E14 7EJ	12pm-3pm	Paul Sammut 02073644147

## Start of Summer Holidays

24<sup>th</sup> July to 3<sup>rd</sup> September 2018

Month/Date	Activity	Location	Time	Contact
Early July (date to be confirmed)	<p><b>Park Life: Community Fair &amp; Dog Show</b> Organised by the Friends of Mile End Park, this is a great day out with all the family. Attractions include fair rides, craft workshops, children's activities, information stalls and, of course, a fun dog show! Most activities are free.</p>	Mile End Park, Event Field, by the Climbing Wall, Haverfield Road, E3	12pm-5pm	info@fomep.org.uk and www.fomep.org.uk
Last week of July (date to be confirmed)	<p><b>Arts and Crafts "Mask Making"</b> Come and join the Park's team for a creative adventure in arts and Crafts. Bring your creativity, we'll provide the materials <b>No need to book</b> <b>Email <a href="mailto:parks@towerhamlets.gov.uk">parks@towerhamlets.gov.uk</a></b></p>	Mile End Children's Park Locksley street E14 7EJ	12pm-3pm	Paul Sammut 02073644147
Last week of July (date to be confirmed)	<p><b>Arts and Crafts "Make your own Summer Post Cards!"</b> Come and join the Park's team for a creative adventure in arts and Crafts. Bring your creativity, we'll provide the materials <b>No need to book</b> <b>Email <a href="mailto:parks@towerhamlets.gov.uk">parks@towerhamlets.gov.uk</a></b></p>	Mile End Children's Park Locksley street E14 7EJ	12pm-3pm	Paul Sammut 02073644147
First week of August (date to be confirmed)	<p><b>Water Festival</b> Come and join the park team for a Water Festival. Be prepared to get wet and bring a change of clothes. Some water guns will be provided but you can bring your own. Free for all ages. <b>No need to book</b> <b>Email <a href="mailto:parks@towerhamlets.gov.uk">parks@towerhamlets.gov.uk</a></b></p>	Mile End Children's Park Locksley street E14 7EJ	12pm-3pm	Paul Sammut 02073644147

First week of August (date to be confirmed)	<p><b>Baking Session</b> Come along and make some biscuits with us. Add some decorations and then you can either take them home or grab some yoghurt (not provided) and enjoy your park made biscuits in the sun. Book your little baker in for a 30 minute session. Four sessions with 6-8 children per session.</p> <p><b>Booking essential</b> <b>To book, email <a href="mailto:parks@towerhamlets.gov.uk">parks@towerhamlets.gov.uk</a></b></p>	Mile End Children's Park Locksley street E14 7EJ	12pm-3pm	Paul Sammut 02073644147
Second week of august (date to be confirmed)	<p><b>Cardboard City</b> Come and help build Mile End Park's very own Cardboard city. You provide the imagination we provide the materials. Make your own den, house or castle- or any other building you like.</p> <p><b>No need to book</b> <b>email <a href="mailto:parks@towerhamlets.gov.uk">parks@towerhamlets.gov.uk</a></b></p>	Mile End Children's Park Locksley street E14 7EJ	12pm-3pm	Paul Sammut 02073644147
Second week of August (date to be confirmed)	<p><b>Ecology Workshop</b> Come along and join the park rangers in a range of activity such as Pond Dipping, Sweep Netting and Bug Hunting.</p> <p><b>To book, email</b> <b><a href="mailto:parks@towerhamlets.gov.uk">parks@towerhamlets.gov.uk</a></b></p>	Mile End Ecology Pavilion, Grove Road E3 5RP	12pm-3pm	Paul Sammut 02073644147
Mid-August (date to be confirmed)	<p><b>Bird Box Feeders &amp; Boxes</b> Come along and build your very own bird box or bird feeder that you can take home and hang in in your garden or balcony. We'll provide the materials.</p> <p><b>To book, email</b> <b><a href="mailto:parks@towerhamlets.gov.uk">parks@towerhamlets.gov.uk</a></b></p>	Mile End Children's Park Locksley street E14 7EJ	12pm-3pm	Paul Sammut 02073644147
Mid-August (date to be confirmed)	<p><b>A Day By The Seaside</b> Bring the seaside by the city! Attractions by the day will include Donkeys Rides, Arts and Crafts, Punch and Judy, Children's Rides, Sports, Sand and Water Play, Face Painting, Helter Shelter, Trampoline and much, much</p>	Mile End Park, Burdett Road E3	11pm-4pm	Paul Sammut 02073644147

	<p>more!  <b>No need to book,</b>  <b>Email <a href="mailto:parks@towerhamlets.gov.uk">parks@towerhamlets.gov.uk</a></b></p>			
Third week of august (date to be confirmed)	<p><b>Art Workshop</b>  Join us for a creative arts workshop!  <b>To book, email</b>  <b><a href="mailto:parks@towerhamlets.gov.uk">parks@towerhamlets.gov.uk</a></b></p>	Mile End Arts Pavilion, Grove Road E3 4QY	12pm-3pm	Paul Sammut 02073644147
Last week of August (date to be confirmed)	<p><b>Pizza Making Workshop</b>  Join us for a lovely day of pizza making. Book your little cook in for a 30 minutes session where our chefs will be getting messy rolling out dough, decorating and cooking some delicious little pizzas. Four sessions with 6-8 children per session.  <b>To book, email</b>  <b><a href="mailto:parks@towerhamlets.gov.uk">parks@towerhamlets.gov.uk</a></b></p>	Mile End Children's Park Locksley street E14 7EJ	12pm-3pm	Paul Sammut 02073644147
Last week of August (date to be confirmed)	<p><b>Ecology Workshop</b>  Come along and join the park rangers in a range of activity such as Pond Dipping, Sweep Netting and Bug Hunting.  <b>To book, email</b>  <b><a href="mailto:parks@towerhamlets.gov.uk">parks@towerhamlets.gov.uk</a></b></p>	Mile End Ecology Pavilion, Grove Road E3 5RP	12pm-3pm	Paul Sammut 02073644147
First week of September (date to be confirmed)	<p><b>Arts and Crafts "Make your own Wind Chime"</b>  Come and join the Park's team for a creative adventure in arts and Crafts. Bring your creativity, we'll provide the materials  <b>No need to book</b>  <b>Email <a href="mailto:parks@towerhamlets.gov.uk">parks@towerhamlets.gov.uk</a></b></p>	Mile End Children's Park Locksley street E14 7EJ	12pm-3pm	Paul Sammut 02073644147
First week of September (date to be confirmed)	<p><b>Arts and Crafts "Make your own Beach Hut Wooden Photo Frame"</b>  Come and join the Park's team for a creative adventure in arts and Crafts. Bring your creativity, we'll provide the materials</p>	Mile End Children's Park	12pm-3pm	Paul Sammut

	<b>No need to book</b> Email <a href="mailto:parks@towerhamlets.gov.uk">parks@towerhamlets.gov.uk</a> for more information	Locksley street E14 7EJ		02073644147
<b>End Of Summer Holidays</b> <i>All events and activities from this time onwards to be confirmed</i>				
Month/Date	Activity	Location	Time	Contact
Mid October (date to be confirmed)	<b>Arts And Crafts “Diwali Lantern Making”</b> Come and join the Park’s team for a creative adventure in arts and Crafts creating your very own lantern to celebrate Diwali at its best! Bring your creativity, we’ll provide the materials <b>No need to book</b> Email <a href="mailto:parks@towerhamlets.gov.uk">parks@towerhamlets.gov.uk</a>	Mile End Children’s Park Locksley street E14 7EJ	12pm-3pm	Paul Sammut 02073644147
Last week of October (date to be confirmed)	<b>Soup Day</b> Using fresh vegetables grown here in your very own garden, we’ll be brewing up the best soup around – YUM! With ingredients such as sweetcorn, pumpkin, butternut squash, leeks, potatoes, cabbage, broccoli and more you’ll be spoilt for choice! <b>Spaces are limited – To book a place please contact 02073644147 or email <a href="mailto:parks@towerhamlets.gov.uk">parks@towerhamlets.gov.uk</a></b>	Mile End Children’s Park Locksley street E14 7EJ	12pm-3pm	Paul Sammut 02073644147
Last week of October (date to be confirmed)	<b>Teeny Weeny Halloweeny</b> Come along in your best Halloween Costume and join us for some Arts & Crafts, Treasure Hunt, spooky fun and games with the staff of Mile End Park! <b>No need to book</b> Email <a href="mailto:parks@towerhamlets.gov.uk">parks@towerhamlets.gov.uk</a> for more info	Mile End Children’s Park Locksley street E14 7EJ	12pm-3pm	Paul Sammut 02073644147



Last week of October (date to be confirmed)	<p><b>Winter Window Box Workshop</b> Bring your family along for a day of winter window box making. Make your own floral window display with a choice of bulbs. DIY family fun creating a window decoration to take home. <b>Spaces are limited – To book a place please contact 02073644147 or email <a href="mailto:parcs@towerhamlets.gov.uk">parcs@towerhamlets.gov.uk</a></b></p>	Mile End Children's Park Locksley street E14 7EJ	12pm-3pm	Paul Sammut 02073644147
Last week of October (date to be confirmed)	<p><b>Parks After Dark</b> Join us in your scariest Halloween costume, for a spooky tour of Victoria and Mile End Parks. <b>Spaces are limited – To book a place please contact 02073644147 or email <a href="mailto:parcs@towerhamlets.gov.uk">parcs@towerhamlets.gov.uk</a></b></p>	Mile End Ecology Pavilion, Grove Road E3 5RP	6pm-9pm	Paul Sammut 02073644147
First week of November 2018	<p><b>Autumnal Outdoor Cooking Day</b> Come and roast your potatoes and marshmallows on an open fire with the help of the Park Rangers! Come along and have some fun in the great outdoors! We'll provide the materials. <b>No need to book</b> <b>Email <a href="mailto:parcs@towerhamlets.gov.uk">parcs@towerhamlets.gov.uk</a></b></p>	Mile End Children's Park Locksley street E14 7EJ	12pm-3pm	Paul Sammut 02073644147
Mid December 2018	<p><b>Family Festive Day</b> Come and join the Park staff for a Family Festive Day. Visit Santa's Grotto, join in some festive baking, create something lovely at the Arts and Crafts table <b>No need to book</b> <b>Email <a href="mailto:parcs@towerhamlets.gov.uk">parcs@towerhamlets.gov.uk</a></b></p>	Mile End Children's Park Locksley street E14 7EJ	12pm-4pm	Paul Sammut 02073644147

# Appendix B

## Enabling Maps

Enabling Maps provide a pictorial step free map to amenities within the park.

### A step-free route from Mile End Underground station to the Childrens Play Park. 1



This map takes you from Mile End Underground station to the Childrens Play Park. See back page for information about accessible facilities and bus routes.

The journey is around 440 metres long. It should take around 10 minutes to finish. If you have difficulty getting about, it could take 20 minutes.

Under each picture is a time-bar to show how much of the journey there is to go.  
 = the length of travel for each part of the journey  
 = the length of travel already completed



1 Turn left outside Mile End Station, the Green Bridge is in front of you. Cross over Eric Street.



2 At the corner turn left and use the pedestrian crossing to cross Burdett Road.



3 Turn left and walk down Burdett Road.

### A step-free route from Mile End Underground station to the Art Pavilion. 1



This map takes you from Mile End Underground station to the Art Pavilion. See back page for information about accessible facilities and bus routes.

The journey is around 210 metres long. It should take around 5 minutes to finish. If you have difficulty getting about, it could take 10 minutes.

Under each picture is a time-bar to show how much of the journey there is to go.  
 = the length of travel for each part of the journey  
 = the length of travel already completed



1 Turn left outside Mile End Station, the Green Bridge is in front of you. Cross over Eric Street.



2 At the pedestrian crossing on the corner cross over Mile End Road to the 2nd island. Then turn right and cross Grove Road.



3 Turn right and go along Grove Road. Go past the bus stop and coin (20p) operated accessible toilet.

## Appendix C1 Tower Hamlets Parka: Risk Assessment

Risk Assessment	Date Assessed / reviewed	Date due for next review	Reviewed / assessed by	Notes
Collecting, handling, transporting and disposal of syringes and other drug user waste	April 2017	April 2018		
Fertiliser application	April 2017	April 2018	reviewed by MT and GC	
Flower and Shrub bed maintenance	April 2017	April 2018	reviewed by MT and GC	
Generic assessment on the effects of terrain and weather	April 2017	April 2018		
Litter picking	April 2017	April 2018		
Lone working	April 2017	April 2018		
Maintenance of machinery and fitters activities	April 2017	April 2018		
Manual Handling	April 2017	April 2018		
Manual handling and stacking of produce / arisings	April 2017	April 2018		
Mobile work equipment, cutting grass and vegetation	April 2017	April 2018		
Operations adjacent to the highway	April 2017	April 2018	reviewed by KMT	
Pesticide application	April 2017	April 2018		
Planting	April 2017	April 2018		
Safe use of hand tools	April 2017	April 2018		
Shrub and Tree Pruning	April 2017	April 2018		
Unloading machinery	April 2017	April 2018	reviewed by MT and GC	
Use of clearing saws, brush cutters and trimmers	April 2017	April 2018		
Use of commercial and non-commercial vehicles	April 2017	April 2018		
Use of display screen equipment, including lap tops in any workplace	April 2017	April 2018		
Use of hand held hedge cutters	April 2017	April 2018		
Use of high pruners	April 2017	April 2018		
Use of ladders	April 2017	April 2018		
Use of leaf vacuums	April 2017	April 2018		

Use of pedestrian mowers	April 2017	April 2018
Use of rotovators, cultivators, scarifiers and rollers	April 2017	April 2018
Use of temporary work access platforms and staging	April 2017	April 2018
Use of trailers	April 2017	April 2018
Violence to staff	April 2017	April 2018
Weeding, cleaning and hand held cutting	April 2017	April 2018
Working at heights	April 2017	April 2018
Working in Offices	April 2017	April 2018

The above is a list an overall list of risk assessment reviewed by Green Team Management and Supervisors for Green Team gardeners. Individual risk assessments are assessed by management for staff and collectively reviewed

## Appendix C2 Green Team Risk Assessment Form Sample

**Activity/Task:** Lone Working  
**Carried out:** April 2018

**To be reviewed: April 2019**

Hazards	Risk Rating (High, Med, Low)	Controls
Trip or fall due to uneven terrain	Medium	<ul style="list-style-type: none"> <li>• Visually assess terrain and decide if it safe for you to walk on.</li> <li>• Report any dangerous paths or surfaces to administrator/supervisor.</li> <li>• If terrain is judged to be dangerous find an alternate route.</li> <li>• HSE guide preventing slips and falls code ref INDG 225.</li> </ul>
Injury caused by collision with vehicle/road infrastructure	Medium	<ul style="list-style-type: none"> <li>• Follow the Highway Code</li> <li>• Possess clean driving licence. To be inspected by a supervisor every 6 months</li> <li>• Possess Council driving licence.</li> <li>• Ensure vehicle is road worthy by making a visual check.</li> <li>• Hse Driving at work code ref INDG 382.</li> </ul>
Verbal assault from public or contractors	Medium	<ul style="list-style-type: none"> <li>• Follow Council Codes of Practice.</li> <li>• Follow Council Policy Statements.</li> <li>• Carry Council issued mobile phone at all times when on duty. Do not use the phone whilst driving.</li> <li>• Assess situation and do not approach a situation you judge to be dangerous. Move away and when at a safe distance and/or hidden from view phone the compound or colleagues to report the situation.</li> <li>• Inform police as appropriate</li> </ul>
Accident due to inclement weather	Medium	<ul style="list-style-type: none"> <li>• Wear Council issued coat in cold/wet weather.</li> <li>• PPE regs code ref INDG 174</li> <li>• Steel toecap boots or shoes must be worn at all times.</li> </ul>
Accident whilst lone working	Medium	<ul style="list-style-type: none"> <li>• Report in at the start and end of shift</li> <li>• Let colleagues know your whereabouts</li> <li>• Hse working alone code ref INDG 73.</li> </ul>
Physical Assault from public or contractors	Low	As above
Personal stress	Low	<ul style="list-style-type: none"> <li>• Talk to Supervisor.</li> <li>• Ring confidential help line on 0800 716619 for support</li> </ul>
Accusation of inappropriate behaviour	Low	<ul style="list-style-type: none"> <li>• Behave appropriately and respectfully with all members of the public.</li> <li>• Do not isolate oneself with children unless in emergency.</li> <li>• Carry/wear identification at all times.</li> </ul>
<b>People at risk:</b> Employees                  Non employees		

<b>SAFE SYSTEM OF WORK - Control Measures Required to Avoid or Minimise Risk</b>	
1) Before Starting Work:  Ensure your mobile phone is charged and that you have it with you	
2) Safe Working: Report any damaged or faulty equipment or PPE Report any incidents involving aggressive customers to your supervisor or a colleague. Report any incidents involving park users to your supervisor or a colleague	
3) Upon Completion: Report any problems to callout officer or supervisor	
<b>Overall Task Residual Risk</b> (High, Med or Low) After Implementing Control Measures Low	
<b>Are the Risks Adequately Controlled</b>	Yes / No
(If No This Activity <u>Must Not</u> Take Place)	
<b>Assessor Name:</b> Matthew Twohig <b>Signature:</b> _____ <b>Date:</b> April 2017 Date Communicated to Staff:	

<b>RISK ASSESSMENT REVIEW</b>	<b>ADDITIONAL CONTROL MEASURES</b>
<b>Are Employees Complying:</b> Yes / No	Staff to attend Dealing with aggressive behavior course.
<b>Have Any New Hazards Been Identified:</b> Yes / No	
<b>Are the Risks Adequately Controlled:</b> If No This Activity <u>Must Not</u> Take Place.	Yes / No
<b>REVIEWED BY:</b> <b>Date:</b>	<b>Signature:</b>
<b>Date Communicated to Staff (if findings different):</b>	

## Contact Details

For any queries relating to the Management Plan please contact the author:

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